

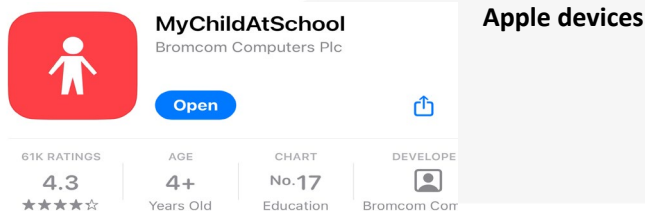
January 2025

Dear Parent / Carer

Parent communication app - My Child At School (MCAS)

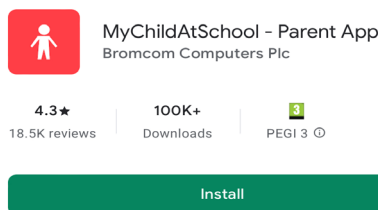
Please be aware that Dixons City Academy will be moving to the **'My child at school' (MCAS)** app for ALL communication with families from **Friday 31 January 2025**. This means that from this date we will no longer be sending out any SMS text messages and all communication will be sent through the parent app.

It is **vital** that you have downloaded the app and logged in so that you do not miss out on important messages related to your child/ren. To get started, simply download the app and enter your e-mail address (this must be the same e-mail address that you have provided to the school). If this is your first-time logging in, click 'Forgot password?'. This will send a link to your inbox allowing you to create a password for your account.



<https://apps.apple.com/gb/app/mychildatschool/id1394575255>

Android devices



https://play.google.com/store/apps/details?id=com.bromcom.mcas&pcampaignid=web_share

If you have not provided us with an e-mail address, we will not have been able to create an account for you yet. Please complete the Microsoft Form below to provide us with an e-mail address which we can use to create your account.

<https://forms.office.com/e/YSkeL5eCXd>

Please also see the back of this letter for some frequently asked questions which you may find useful. If you have any further questions or need to contact us, please email to info@dixonsca.com entering **MCAS** as the subject line or contact the academy during the hours of 8:00am - 3.30pm on 01274 089850.

Yours faithfully

Jo Orton
Senior Vice Principal



'My child at school' app – Frequently asked questions

How do I access the app?

From any web-enabled device via the website (<https://www.mychildatschool.com/MCAS/MCSParentLogin>) or by downloading the 'My Child At School' App, available from Google and Apple store.

What is MCAS used for?

'My Child At School' will allow families to see their child's timetable, attendance, negative and positive behaviour record in real time, alongside being able to receive messages and letters direct to a phone.

Getting started

1. Download the App: Search for "MCAS" or "My Child At School" in your device's app store, download, and install.
2. Check your email inbox for a link to set up your account

Dashboard Overview

Once logged in, you will see a dashboard, which provides an overview of your child's academic progress.

1. *Student profile*: Tap on your child's profile to view important details, including their grades, attendance, and schedule
2. *Attendance*: Check your child's attendance record to monitor their school attendance.
3. *Grades*: Access your child's grades and assignments. If you have questions about specific grades, reach out to the teacher for clarification.

Notifications and Announcements

Stay up-to-date with school news and important announcements:

1. *Push Notifications*: Enable notifications to receive instant updates on your child's behaviour, progress, school events, and emergency alerts
2. *Announcements*: Check the "Announcements" section regularly for school-wide news and events

Communicating with Teachers: The app facilitates communication between parents and teachers

The MCAS App is a valuable tool to support your child's education journey. By staying engaged and informed you can help them succeed in school. If you have any questions or need assistance, don't hesitate to reach out to your child's school or app's support team.