

APPEALS PROCESS - DIXONS ACADEMIES

Due to the number of appeals received, a two-stage process will be applied. This will consist of:

- Stage 1 – where the academy makes a case for being unable to admit any more children.
- Stage 2 – where each appeal is considered individually by the panel who decide if the individual appeal outweighs the academy's case for being unable to admit any more children.

Stage 1 (academies cases)

- Statement of case by the academy is sent to all appellants and the panel By 02/04/25
- The panel consider the academy's case at the stage 1 hearing and a decision is made 01/05/25
- Appellants will be informed of the panel's decision at the meeting or by e-mail / letter if you do not attend 02/05/25

If the panel decide that the academy has made a case for being unable to admit any more children, or if to admit all children would cause detriment, the process will move onto stage 2 (individual hearings); these will start on 02/05/25.

Stage 2 (individual appeals)

- Appointment e-mail / letter and academy case sent At least 10 school days before the hearing
- Deadline for parents to submit any further supporting information / documents At least 5 school days before the hearing
- The stage 2 hearing takes place and the panel considers the appeal On scheduled hearing date

Decisions on appeals

Once all the individual hearings have taken place:

- The panel make decisions on each appeal separately By 18/06/25
- E-mails / letters are sent to appellants advising the outcome (decision) of their appeal Within 7 days of the decisions